

“To Know
To Care
To Live”

3 May 2019

Dear Year 11 Parents / Carers

Students in Year 11 have been provided with a timetable outlining examination revision sessions and lessons that will take place throughout the busy examination period, which is broken by the half term holiday commencing on Friday 24 May.

Year 11 students have received a great deal of guidance from both Elevate Education and school staff, regarding how to prepare for and perform effectively in their examinations. At this point in time, your child should be consistently revisiting their learning for each examination course, in addition to building their confidence in applying the techniques that will help them achieve and be proud that they have given their very best.

Important Information: Study Leave

From **Monday 13 May to Wednesday 22 May** students remain in school as normal. Timetabled lessons covering exam content and important exam preparation sessions will continue for all students in-between scheduled examinations up to and including this date. During their lessons, students will receive a blend of exam preparation activities, support sessions and independent study.

On **Thursday 23 May** following the English Literature examination in the morning, Year 11 students will be dismissed early to commence 'study leave'.

From **Friday 24 May**, students need only attend school for scheduled examinations and for timetabled revision/final preparation sessions for specific subjects, as outlined in their exam and revision timetable.

Any unauthorised absence during the exam period will be treated in exactly the same way that it would at any other time and students who take unauthorised leave during this time may put their prom place and invitation to final Leavers' Assembly at risk.

For all morning examinations students should be in school for **8.45am at the latest** (we strongly recommend that they attend the pre-exam booster sessions where applicable, which begin at 8am) and for all afternoon examinations no later than **1.00pm**. If any students encounter any transport difficulties when travelling to school for an examination, please reassure them not to panic, but to contact school to notify us and we will put arrangements in place in order for them to be able to sit the exam.



Headteacher: Ms K.Earle, M.A., F.R.S.A Deputy Head: Mr A. Brennan, Grad. Dip. Deputy Head: Mr M. Hacker, B.Sc.

Altrincham College, Green Lane, Timperley, Altrincham, Cheshire, WA15 8QW

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During the examination period, the whole school timetable will change to accommodate the GCSE programme. Periods 1, 2 and 3 will be as normal, the lunch break will be from 12.30pm to 1.10pm and periods 4 and 5 will both be in the afternoon (on Fridays, students should be on-site for afternoon exams no later than 12.40, in order to begin their exam slightly earlier – 12.50)

Weekend Revision Sessions

Maths, Music and Food & Nutrition are offering additional revision sessions on Saturdays, as outlined on the exam and revision timetable. In addition, there is an open invite for any students wishing to utilise a quiet space for revision in the Sixth Form LRC on Saturday 11th May and Saturday 18th May from 9am to 12pm. There are also after-school revision sessions continuing throughout the exam period as outlined on the timetable.

Examination Advice

Effective revision

If your son or daughter is struggling to revise effectively, please encourage them to speak to us so that we can offer support. They will have already received assemblies and workshops on creating a revision timetable, how to revise effectively, as well as how to perform on the day, however they may need further encouragement and reminders from us.

How can you help as a parent?

Our students are most successful where:

- They are clear about the exam technique for the paper that they are sitting. You can help by checking that your son or daughter knows the exam technique for each exam paper.
- They are following our advice on exam timing and using a watch (not a smart watch). You can help by ensuring that your son or daughter has a watch.
- They are planning for a few minutes before starting questions and using a highlighter to highlight key parts of the question. You can help by ensuring that your son or daughter has highlighters, and by getting them to show you how they go about preparing to answer exam questions using a past paper.
- They are using the whole exam with no ‘down time’. You can help by ensuring that your son or daughter is completing past papers and practising using all the time available.
 - They are checking their answers carefully at the end of the exam. You can help by ensuring that your son or daughter is completing past papers and practising checking their answers as part of this.



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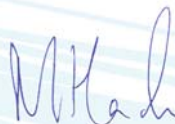
Leavers' Assembly

On **Tuesday 18 June**, we look forward to welcoming our Year 11 students back into school for their formal Leavers' Assembly. This will take place after lunch, however students are welcome to arrive from 1.00pm, in order to meet up with their peers and to have their leavers' books and a spare shirt signed if they wish.

I do hope that this information helps to clarify the organisation of the examination period for all of our students and parents/carers over these important next few weeks. If you require any further information, please do not hesitate to contact Mr Keegan or myself.

Finally, may I take this opportunity to wish your son/daughter every success in each of their examinations and we look forward to celebrating their fantastic results on **Thursday 22 August**. For many, we will then be welcoming them to continue their studies at Altrincham College Sixth Form.

Yours sincerely



M Hacker
Deputy Headteacher



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