

# Altrincham College

## CEIAG Provider Access Statement Policy

Updated by: Peter Brooks

Date: June 2018

Approved by: Governing Body

Date: July 2018

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Student Entitlement**

Students in Years 7 – 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## **Management of Provider Access Requests**

### **Procedure**

A provider wishing to request access should contact Anne Parkins, Careers Advisor, Telephone: 0161 980 7173 E-mail: [aps@mail.altrinchamcollege.com](mailto:aps@mail.altrinchamcollege.com)

### **Premises and Facilities**

The school will make the school hall or classrooms available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Library.

The Careers Library is available to all students at lunch and break times.

## Opportunities for Access

A number of events, integrated into the school careers education and enterprise programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 7			
Year 8	Opportunity to deliver assembly or offer a lunchtime talk	Opportunity to deliver assembly or offer a lunchtime talk Year 8 Parents' Evening	Opportunity to deliver assembly or offer a lunchtime talk
Year 9	Opportunity to deliver assembly or offer a lunchtime talk	Opportunity to deliver assembly or offer a lunchtime talk Year 9 Curriculum Options Year 9 Parents' Evening	Opportunity to deliver assembly or offer a lunchtime talk
Year 10	Opportunity to deliver assembly or offer a lunchtime talk	Opportunity to deliver assembly or offer a lunchtime talk Year 10 Parents' Evening	Opportunity to deliver assembly or offer a lunchtime talk Mock Interview Day Enterprise Day
Year 11	Year 11 Parents' Evening	Opportunity to deliver assembly or offer a lunchtime talk	Year 11 Parents' Evening
Year 12	Opportunity to deliver assembly, offer a lunchtime talk or an enrichment session Parents Evening	Opportunity to deliver assembly, offer a lunchtime talk or an enrichment session	Opportunity to deliver assembly, offer a lunchtime talk or an enrichment session
Year 13	Opportunity to deliver assembly, offer a lunchtime talk or an enrichment session Parents Evening	Opportunity to deliver assembly, offer a lunchtime talk or an enrichment session	Opportunity to deliver assembly, offer a lunchtime talk or an enrichment session

Please contact Anne Parkins to identify the most suitable opportunity for you. The school safeguarding policy sets out the school's approach to allowing providers into school as visitors to present to our students. The Safeguarding policy should also be read in conjunction with this policy.