



## RISK ASSESSMENT – Home LFD Testing for COVID-19

<b>School:</b> ALTRINCHAM COLLEGE	<b>Assessment date:</b> 12/03/21
<b>Activity covered by this assessment:</b> Home LFD Testing for Covid-19	<b>Date reviewed and updated:</b> 16/03/21
<b>Persons involved in the assessment:</b> Staff, Students, Parents/Carers	<b>Manager's signature:</b> <i>K. Earle</i>

From 8<sup>th</sup> March, staff and students at school have been routinely tested for Covid-19 on a twice-weekly basis. After three tests in school, staff and students will be provided with home testing kits for twice-weekly testing at home.

SEND students who may struggle to self-swab in school for any reason, will be allowed to take home testing kits immediately.

At all times, the school will refer to, and follow the guidance in [“Covid-19 National Testing Programme: Schools and Colleges Handbook”](#)

Instructions can be found: <https://www.youtube.com/watch?v=S9XR8RZxKNo&t=4s>

A self-testing guide has also been shared with staff, parents and carers.

HAZARD	PERSONS AT RISK (eg. staff, visitors, pregnant workers, young persons)	ACTION ALREADY TAKEN TO REDUCE THE RISKS (Control measures)	FURTHER ACTION REQUIRED (If existing controls are inadequate)	BY WHOM AND WHEN
<p><b>Incorrect use of the home testing kit:</b> Staff and students undertaking test incorrectly could be injured or obtain incorrect result/void</p>	<p>Staff, students</p>	<ul style="list-style-type: none"> <li>✓ Staff and students (with consent) have self-swabbed three times in school to practise</li> <li>✓ The kit comes with comprehensive instructions on all aspects of the process. These instructions must be <b>followed precisely</b> to avoid false positive/negative results or injury</li> <li>✓ A guide has been sent out to all parties</li> <li>✓ Receipt of kits and instructions signed for</li> <li>✓ Instructions available on website and via link in bulletin/briefing</li> <li>✓ If staff are based entirely at home, there is no need for them to take a test until such time that they re-enter the school to work</li> </ul>		<p>Testing Site Team</p>
<p><b>POSITIVE result</b> after taking test: Staff and students not isolating</p>	<p>Staff, students</p>	<ul style="list-style-type: none"> <li>✓ Informed via Headteacher's bulletin/briefing that if a member of staff or pupil records a positive test, <b>they must isolate and advise both NHS Test and Trace and AC</b></li> <li>✓ Informed via Headteacher's bulletin/briefing that if staff or students that have a positive LFD test result, must book a confirmatory PCR test as soon as possible using <a href="http://www.gov.uk/get-coronavirus-test">www.gov.uk/get-coronavirus-test</a> It is advised that self-isolation</li> </ul>	<p>Reminders to continue regularly</p>	<p>KEE Testing Site Team</p>

		<p>begins. If the confirmatory PCR test is also positive, then the staff member and their household must self-isolate for 10 days with immediate effect</p> <p><a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></p> <ul style="list-style-type: none"><li>✓ Parents/carers should notify school on the designated email address: <a href="mailto:covid@altrinchamcollege.com">covid@altrinchamcollege.com</a></li><li>✓ Staff should notify school via the absence line or by direct email to Claire Careswell and Paul Higgins: <a href="mailto:ccl@altrinchamcollege.com">ccl@altrinchamcollege.com</a> <a href="mailto:phs@altrinchamcollege.com">phs@altrinchamcollege.com</a></li></ul> <p><b>PLEASE NOTE:</b> If staff or students have recently (within 90 days) had a positive PCR test for COVID-19, they are likely to have developed some immunity. Individuals are exempt from testing by both PCR and LFD within 90 days of a positive PCR test, unless they develop new symptoms. However, individuals may choose to take a LFD test after the isolation period, for example, as part of a workplace or community testing programme. This should only be done after completion of the required self-isolation period:</p> <p>(<a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a>).</p>		
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<p><b>NEGATIVE result</b> after taking test: Staff or pupils testing negative becoming complacent</p>	Staff, students	<ul style="list-style-type: none"> <li>✓ Informed via Headteacher's bulletin/briefing that with a negative LFD test result students and staff <b>can continue to attend school and follow protective measures.</b></li> <li>✓ Staff and students to be reminded to continue to follow government guidelines, even with a negative test result</li> </ul>	Reminders to continue regularly	KEE Testing Site Team
<p><b>Disposal of used testing kits:</b> Staff and pupils not disposing of test kits correctly</p>	Staff, students, parents/carers	<ul style="list-style-type: none"> <li>✓ All parties have been informed via bulletins and briefings that used kits should be <b>carefully disposed of in household rubbish.</b> (Note that disposal advice may be <b>subject to change</b> based upon future waste disposal guidance).</li> </ul>		KEE Testing Site Team
<p><b>Reporting results:</b> Members of staff testing</p>	Staff, students, parents/carers	<ul style="list-style-type: none"> <li>✓ Informed via Headteacher's bulletin/briefing <b>staff/students must report their result to NHS Test and Trace as soon as the test is</b></li> </ul>	Reminders to continue regularly	KEE Testing Site Team

<p>positive and not reporting results causing lack of data for contact tracing.</p>		<p><b>completed</b> either online or by telephone as per the instructions in the home test kit.</p> <ul style="list-style-type: none"> <li>✓ Staff/students must also inform school of any positive result to help with contact tracing.</li> </ul>		
<p><b>Test Misuse:</b> Non-school staff and student family members using test kits, resulting in shortage of tests or injury</p>	<p>Staff, students, parents/carers</p>	<ul style="list-style-type: none"> <li>✓ Informed via Headteacher's bulletin/briefing that the tests must only be used by the person they were allocated to.</li> </ul>	<p>Reminders to continue regularly</p>	<p>KEE Testing Site Team</p>